

**NIPS 2016 – 3rd to 11th December, 2016**

**Hotel Reservation Form**

**Please send this form directly to the Diagonal Zero Hotel** by email to [agaray@sbhotels.es](mailto:agaray@sbhotels.es)

You may reserve a room in this hotel by completing the form below. You will, then ,receive a confirmation of your booking.All rooms are subject to availability.Reservations will be processed on a first come, first served basis.

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| Guest Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Guest First Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Passport No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Issue Date: \_\_\_\_\_\_\_\_Place of Birth: \_\_\_\_\_\_\_\_\_  Hotel Reservation: All hotel rates include 10% VAT and breakfast. Prices are per room and night  City tax Not included: 1.21€ per person and night  Arrival Date:\_\_\_\_\_\_\_\_\_ Departure date:\_\_\_\_\_\_\_\_\_\_  165.00€ De luxe Single Use \_\_\_\_\_\_\_ (1 pax) 181.00€ De luxe Double room\_\_\_\_\_\_\_\_ (2 pax)  Special Request\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

# Rooms Policies

Cancellations between **booking confirmation through the Booking Form and 30 days (3rd November)** before arrival will incur a charge for **1 night**.

Cancellations between **29 (4th November) and 7 days (26th November)** before arrival will incur a charge for **2 nights**.

No shows and cancellations with less than 7 days before arrival will incur a charge of the **total stay**.

Late check in or Early departure, will incur a charge of the **total stay**

All cancellations must be made in writing directly to the hotel.

Official check-in time is 03.00 p.m. The hotel will provide a luggage room for early arrivals.

Official check-out time is 12.00 p.m. Request for late check out will be subject to availability

* **I hereby confirm that I have read and agree to the above hotel booking / cancellation policy.**

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| Card name (Please circle one): AMEX VISA MASTERCARD  Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Expiration date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (The hotel reserves the right to prove the credit card provided. In case a non valid credit card, the reservation will be automatically cancelled)  Credit card must be valid at least until Jan, 2017. |